



**MICHAEL EVANS
& ASSOCIATES LTD**
Civil and Structural Engineers
& Design Consultants

JOB DESCRIPTION

JOB TITLE: SENIOR DESIGN ENGINEER

REPORTING STRUCTURE:

The post holder reports to the Technical Director but with ultimate responsibility to the Consultancy Director.

MANAGEMENT RESPONSIBILITY:

The post holder is required to communicate design information to clients, architects or their nominated representative, suppliers and relevant members of the company staff. They will also control and manage large and small contracts and report on contracts to senior management.

MAIN DUTIES:

- The post holder must have at least 15 years' experience and must have knowledge of materials such as Timber, Steel, Masonry and Concrete.
- To work independently and as part of a team.
- To attend site for the purpose of carrying out surveys, site investigations and attending meetings as required.
- Liaise with clients, their representatives, consultants, suppliers and sub-contractors in order to convey design information, receive and interpret data and solve any problems relating to company services.
- Design to be carried out in the timescales appropriate to the project.
- Liaise with colleagues if required to determine solutions to engineering problems.
- To carry out any other duties as deemed appropriate by senior management.

GENERAL DUTIES:

- The post holder must conduct themselves in accordance with their contract of employment.
- The post holder must to the best of his/her knowledge and experience carry out work in such a manner as not to endanger their own health & safety and that of the colleagues, the company's clients, the general public or our suppliers.
- The post holder is required to do their best to ensure that they protect and enhance the company's commercial and financial wellbeing and reputation.
- The post holder must be computer literate with the ability to operate standard Microsoft Office applications, Structural Design Software (Tedds Tekla, Master Series or similar) and be familiar with the use of AutoCAD software.



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QUALIFICATIONS

- The post holder will be a chartered or nearing chartered status structural engineer.
- The post holder must have legal status to work in the UK.
- The post holder will hold a relevant degree.
- The post holder will hold a full driving license with access to a vehicle with business use insurance cover.

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